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| Early Childhood Educators of British Columbia | 47th Annual Conference | May 3 to 5, 2018 |
| **“Navigating Our World Through the Lens of Early Childhood. It’s Our Moment.”**  |

The Early Childhood Educators of British Columbia (ECEBC) invites you to submit proposals for workshops to be part of our upcoming 47th annual conference, taking place May 3 to 5, 2018 at the Radisson Hotel Vancouver Airport in Richmond.

**CRITERIA**

Workshop sessions should:

* Be 2 hours in length for the afternoon session on Friday, May 4, or
* Be 2 hours in length for sessions on Saturday, May 5 (or 4 hours for 2-part workshops on Saturday)
* Run for the entire time block
* Be designed for an adult audience and allow for interaction and questions
* Reflect inclusive programming/curriculum for any or all of the following: infant/toddler, preschool-age, or school-age children
* Provide innovative programs or research findings, and be suited for a minimum of 25 delegates
* Include techniques, strategies or ideas to help delegates share their learning once they return to their communities.

Conference delegates include licensed early childhood educators, administrators, school age and family child care providers, students, ECEs from First Nations communities, instructors, research and policy analysts, and advocates.

Delegates from the 2017 conference provided feedback on the types of workshop topics that they would like for professional development. Suggested topics include infant/toddler topics, special/extra needs/inclusion, working with families, and Indigenous programming, school aged programming, mental health, professionalism, leadership, new practices, pedagogy and self care for ECEs.

**REMUNERATION**

Remuneration is given to the lead presenter submitting the proposal and includes the following:

* $170 for each two-hour session
* Up to a maximum of $30 towards the costs of photocopying and printing materials. Claims for reimbursement must be supported with receipts. Alternatively, presenters may have their materials printed at the ECEBC office and delivered to the conference site. Please email membership@ecebc.ca for details.
* Morning coffee and lunch on the day of presentation.
* Discounted conference registration rate on the day of presentation. Please email membership@ecebc.ca for details.

**NOTE:** Travel, accommodation and parking are the sole responsibility of the presenter.

Workshop proposals will be reviewed and selected based on timeliness of session topic, creativity of approach, expertise of presenters, and relevance to the conference theme of “Navigating Our World Through the Lens of Early Childhood”; proposals selected will demonstrate an understanding of inclusiveness, diversity (i.e. cultural, racial, religious, class, age and developed abilities), and ethical practices.

Selection of presenters and presentations is at the sole discretion of ECEBC’s Conference Planning Committee. Successful applicants will be notified by email by **Friday, December 15, 2017**.

**We ask that presenters do not:**

* Sell or endorse any products or materials.
* Distribute any personal evaluations (ECEBC will provide workshop evaluation forms and share the results with presenters after the conference).

**If you find yourself unable to attend at the time your session is scheduled, it is your responsibility to:**

* Find an alternate presenter to lead the workshop as it was submitted.
* Notify the conference coordinator of such a change as soon as possible.

**CALL FOR PRESENTATIONS**

Please complete this form in full and return it by **Thursday, December 7, 2017** by e-mail to membership@ecebc.ca or fax to 604.709.6077.

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| 1. Name and professional title |  |
| 2. Contact information | Phone: Email:Mailing address: |
| 3. Short bio (Between 1 and 3 sentences) |  |
| 4. Title of Workshop |  |
| 5. Brief workshop description (include benefits to participants, and format such as lecture, make and take format, etc). Please keep the workshop description to one  paragraph. |  |
| 6. Maximum number of participants |  25 45 70  |
| 7. Intended target audience |  Novice (0 to 1 yr) Intermediate (3 to 5 yrs) Experienced (10+ yrs) Preschool (ages 3 to 5) Infant/Toddler Special Needs Adult Educators/Trainers Administrators |
| 8. Preferred presentation day and time |  Friday afternoon Saturday morning  Saturday afternoon  |
| 9. Equipment required |  Display table – Quantity: \_\_\_\_\_ Flipchart/markers Overhead projector Projection screen TV/VCR Table microphone Laptop LCD projector I will bring my own laptop.*Note: Presenters are encouraged to bring their own laptops or memory sticks.* |
| 10. Preferred room set-up (please note that conference organizers will provide the set-up that is most suitable to  conference needs): Theatre Circle or semi-circle with chairs Classroom Rounds Half-rounds |
| 11. Please indicate if you will be staying for lunch.  Yes, I will be attending lunch. No, I will not be attending lunch. |